Community Management Board Meeting Minutes
For the meeting of 11 June 2001

Agenda

1. BDD Briefing
2. Real Estate Community Management Plan briefing

Meeting Minutes

1. Director, Base Development briefed on the possible creation of BDD as a community. Discussion items during the briefing were:
   - What is the relationship between Facilities Engineering and Base Development communities?
   - Should the Planners be under a sub-community under Engineering or break off from Engineering?
   - Base Development needs its own community definition.
   - How would we develop the skill sets within the BDD community?
   - What is the difference between a Business Line and a Community?
   - Ask ourselves the question – What are the preponderance of series/skills that are in BDD?
   - Overall the Board discussed the context of communities and business lines and determined that the BDD Community has merit for a limited number of series that are purely planning in nature. The 020 series and possibly a few others. The issue was tabled for additional staffing by ENV/ACQ/ENG/BDD/PW to identify the specific series for future consideration.

2. Director, Real Estate briefed on the RE Community Management Plan.
   Items discussed during the briefing include:
   - How does RE crossover into other communities?

There was consensus around the table on the approval of the RE CM Plan with specific direction to have the appendices fully detailed so community members, especially in the field, could clearly identify competencies and associated training to be able to develop IDPs.

   - Director, Engineering Resources gave quick update on RAND Corporation offer to assist us with Workforce Shaping.
   - Associate Director, CM stated that the mentoring instruction was staffed through the HQ Survey Team. Comments are being incorporated prior to the CMB review.
   - Vice Commander stated that the Navy DACM has found money for the Acquisition Intern Program and that Community Managers should do everything to fill their vacant intern positions. Key focus is to overcome any possible resource shortfalls (travel and training) in the DACM budget to enable bringing as many interns on board as soon as possible.

3. Next Meeting to be held on 26 June 2001. ACQ will be briefing their CM Plan.

Actions:

- CM Advocates to continue developing their CM plans.
- Community Managers should update their POAMs and provide to the Associate Director, CM by Wednesday, 13 June.
- CIO CM Plan will be used as the template and will be emailed to all Community Managers for one last review.
- ENG/ENV/RE/ACQ/BDD should meet to discuss the specific series and scope of the potential BDD community.

Associate Director, CM

CM Board Meeting Attendees:

Attendees	Representing
RADL Loose	00
CAPT Katzwinkel	ER
Lou DiFilippo	Program Analysts
Mike Galgano	FM
Bob Griffin	ACQ
Ron Deacon	PW
John Hughes	CE
Howard Kelsey	RE
John Galgano	CIO
Get Moy	ENG
Scott Markert	ENV
Bob Silver	ROICC
Greg Sears	Counsel
Sara Buescher	HR
Bill Robinson	BDD
CAPT Boothe	OPS
Dan Sloan	BDD
Ted Zagrobelny	ENV
Dennis Scheessele	ENG
Letitia Walters	ENG
Margot Lynn	CIO
Pam Redfield	FM
Donna Donnell	PW
Joy Bird	CM
Amy Younts	CM
Not represented	HSG